

FOR UNIVERSITY USE

I.D.



Haigazian University

**APPLICATION
FOR UNDERGRADUATE ADMISSION**

GENERAL INSTRUCTIONS & CHECKLIST

(TO BE FILLED IN BY ADMISSIONS OFFICER)

APPLICANTS MUST SUBMIT THE FOLLOWING ITEMS TO THE ADMISSIONS OFFICE ALONG WITH THE APPLICATION FORM.

I.D.	
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Note: This is to remind you that your application form is incomplete and cannot be considered by the Admissions Committee. Only complete applications will be considered for admission.

Name of applicant Date

I. THE ITEMS CHECKED BELOW ARE MISSING FROM YOUR FILE:

- A photocopy of the identity card or passport.
- Two recent passport-size photographs.
- The grades of the last three years of secondary school on the recommendation form provided with the application form. The recommendation form must be sent or presented with the application form to the Admissions Office in a signed and sealed envelope.
- An official transcript of all previous university work.
- A certified photocopy of the certificate received upon completion of secondary education (High School Diploma, Lebanese Baccalaureate, or other secondary certificate with the official Lebanese equivalent document).
- Permission to join the Freshman class from the Ministry of Education (only for American system applicants).
- Application fee.

II. YOU ARE REQUIRED TO PASS THE ENTRANCE EXAMINATION CHECKED BELOW:

FOR SOPHOMORE

- TOEFL or SAT I (Critical Reading)

FOR FRESHMAN

- TOEFL or SAT I (Critical Reading)
- SAT I
- SAT II

III. PLEASE READ THESE INSTRUCTIONS CAREFULLY BEFORE FILLING OUT THE APPLICATION FORM:

- Transfer applicants must also submit an official transcript of all university work completed.
- The application form must be presented before the following dates:

For admission to the:	Deadline:
Fall semester	April 30
Spring semester	December 30
- Only Applicants to the Normal Diploma Program may apply to begin in the Summer Session.



MAJORS & DEGREES OFFERED AT

Haigazian University

FACULTY OF BUSINESS ADMINISTRATION AND ECONOMICS

Bachelor of Business Administration:

Business Administration

Business Administration with emphasis on:

Accounting

Advertising and Communication

Finance

Hospitality Management

Legal Studies

Management Information Systems

Bachelor of Arts:

Economics

Hospitality Management

Master of Arts in Business Administration with emphasis on:

Accounting

Finance

Management

Marketing

FACULTY OF SCIENCES

Bachelor of Sciences:

Biology

Biomedical Studies: Medical Laboratory Sciences

Chemistry

Computer Science

Mathematics

Physics

FACULTY OF SOCIAL AND BEHAVIORAL SCIENCES

Bachelor of Arts:

Christian Education

Education - Early Childhood

Education - Elementary & Intermediate

Political Science

Psychology

Social Work

Teaching Diploma

Master of Arts:

Education with emphasis on:

Counseling

Educational Administration & Supervision

Special Education

Psychology with emphasis on:

Clinical Psychology

Counseling

General Psychology

Industrial / Organizational Psychology

Marketing and Advertising Psychology

FACULTY OF HUMANITIES

Bachelor of Arts:

Arabic Language and Literature

Armenian Studies

English Literature

History

Music

Teaching English as a Foreign Language

10. When do you expect to join HU? Year Fall (October) Spring (February)

Indicate your choice of major in order of preference (majors are listed on page 2):

11. a.
b.

12. Class you expect to join: Freshman Sophomore Junior Senior Special
(Check)

13. Have you applied for admission to other institution(s)? No Yes. If yes, give names
a.
b.

14. Dates and list of subjects of SAT I, SAT II, TOEFL, or other tests taken in Beirut or elsewhere:
Month Year List of subjects attempted City
a.
b.
c.

15. List of all **secondary schools** you have attended starting with the most recent:
a. Full name of the school
Dates of attendance Class completed Diploma/certificate obtained
b. Full name of the school
Dates of attendance Class completed Diploma/certificate obtained
c. Full name of the school
Dates of attendance Class completed Diploma/certificate obtained

16. List of all **universities** you have attended starting with the most recent:
a. Full name of the university
Dates of attendance Class completed Diploma/degree obtained
b. Full name of the university
Dates of attendance Class completed Diploma/degree obtained
c. Full name of the university
Dates of attendance Class completed Diploma/degree obtained

17. If you were out of school for any semester since you left secondary school, give dates and describe your activities (employment, travel, etc.):
.....
.....

How did you find out about Haigazian University?

18.

Relative/friend

Recruiter's visit to your school

School principal/teacher

Educational fairs

Other

List the languages you know:

19.

a.

c.

b.

d.

List your hobbies and interests:

20.

a.

b.

Do you have any physical handicaps?

Yes

No

21.

If yes, describe

Name and telephone number of two persons not related to you, who know you well:

22.

a.

b.

Personal statement (state your objectives for pursuing an undergraduate degree at Haigazian University):

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I, the undersigned, certify that the answers to the foregoing questions and statements on this application form were completed by me. To the best of my knowledge, they are true and complete. I authorize verification of all statements given. I further understand that my misrepresentation or omission made on this form renders me liable to discipline.

I also declare that I abide by the objectives of Haigazian University as they are stated in the University catalog. I pledge to conform to the standards and rules of this institution and abstain from engaging in political activities while studying at Haigazian University.

Signature of applicant

Date



Haigazian University

STUDENT LIFE

Co-curricular activities

Name and major

Telephone E-mail

ID Box # Date

Do you consider yourself sociable? Why?

Do you envisage yourself as an active participant in university life? How?

Were you in any school club/s? Specify which club/s

Were you in any sports team/s? Specify which team/s

Which activity club/s would you like to join after enrolling in Haigazian University? (Check the box next to it)

- | | | |
|--|---|--|
| <input type="checkbox"/> Actors Club | <input type="checkbox"/> Debate Club | <input type="checkbox"/> HU Business Society (HUBS) |
| <input type="checkbox"/> Arts and Crafts Club | <input type="checkbox"/> Desert Streams Club | <input type="checkbox"/> Music Club |
| <input type="checkbox"/> Cinema Club | <input type="checkbox"/> Environmental Club | <input type="checkbox"/> Natural Sciences Students Society |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> The <i>Focus</i> Club | <input type="checkbox"/> Seniors Society |
| <input type="checkbox"/> Students Society (CS ³) | <input type="checkbox"/> The <i>Haigazian Herald</i> Club | <input type="checkbox"/> Social Activities Club |
| <input type="checkbox"/> Dance Club | <input type="checkbox"/> Heritage Club | <input type="checkbox"/> Spiritual Life |

Would you like to join any other activity club/s? Specify

Which sport team/s would you like to join after enrolling in Haigazian University?

- | | |
|--|--|
| <input type="checkbox"/> Men's Basketball Team | <input type="checkbox"/> Women's Football Team |
| <input type="checkbox"/> Women's Basketball Team | <input type="checkbox"/> Martial Arts Club |
| <input type="checkbox"/> Chess Club | <input type="checkbox"/> Swimming Team |
| <input type="checkbox"/> Extreme Sports Team | <input type="checkbox"/> Table Tennis Team |
| <input type="checkbox"/> Men's Football Team | <input type="checkbox"/> Tennis Club |

Would you like to join any other sports team/s? Specify

Do you play any musical instrument? Specify

Do you have any health problems? Specify

FOR OFFICE USE

1st Year

Academics
Activities
.....
Achievements
.....
Disciplinary Issues
Comments

2nd Year

Academics
Activities
.....
Achievements
.....
Disciplinary Issues
Comments

3rd Year

Academics
Activities
.....
Achievements
.....
Disciplinary Issues
Comments

4th Year

Academics
Activities
.....
Achievements
.....
Disciplinary Issues
Comments

5th Year

Academics
Activities
.....
Achievements
.....
Disciplinary Issues
Comments



Haigazian University

RECOMMENDATION FORM

Note: This form is to be completed by the secondary school that was last attended by the applicant; it should be sent to the Admissions Office in a closed, sealed envelope.

1. Name of applicant
First Name Father's / Middle Name Family Name

2. Class completed Date

Name and address of school

3. City Country

.....
Telephone Fax E-mail

4. Name of principal

5. Full name of certificate

Date expected Date received

Please rank the student (from 0 to 4) according to the following criteria:

6. (4) *Very Good* Emotional Stability
 (3) *Good* Honesty & Integrity
 (2) *Average* Learning Capacity
 (1) *Poor* Respect for school authority
 (0) *No Information* Peer relationship

List any extra-curricular activities in which the applicant excelled in at school:

7.
.....

Indicate any special problems (personal, financial, physical, etc.) relating to the applicant:

8.
.....

Indicate the applicant's chances of success in university work: (Check one)

9. Excellent Good Fair Poor

10. Give the applicant's final grades for the last three years. **Average and rank must be indicated for each year.**

Class & section

Year

Arabic Lang. & Literature

English Lang. & Literature

French Lang. & Literature

Mathematics

Physics

Chemistry

Biology

Philosophy

Civics

History

Geography

Sociology

Economics

Translation

Computer

Technology

Fine Arts

Physical Education

Other Subjects

.....

.....

.....

Passing grade

Applicant's average

Rank in class

Number of students in class

Please affix the school's stamp to this page.

Name

Title

Signature

Date

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(Not to be filled in by the student)

Date

Received by

RESULTS OF EXAMINATION

FOR SOPHOMORE

English	Date	Score	EPT	CPT
International TOEFL
Institutional TOEFL
SAT I (Critical Reading)

FOR FRESHMAN

English	Date	Score	EPT	CPT
International TOEFL
Institutional TOEFL
SAT I (Critical Reading)
SAT I
SAT II

DECISION OF THE ADMISSIONS COMMITTEE

Date Comment

Accepted Prov. Accepted Wait Rejected

REMARKS

Haigazian University

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