

HAIGAZIAN UNIVERSITY
CHECKLIST TO BE FILLED BY FINANCIAL AID OFFICER

Dear Mr. /Ms. _____ Date _____

This is to inform you that your application for financial aid cannot be considered by the Financial Aid Committee unless:

- a- You submit the following requested documents.
- b- You are interviewed by the chairman of the Financial Aid Committee.

THE ITEMS CHECKED BELOW ARE MISSING IN YOUR FILE:

- 1. A recent passport-size photograph.
- 2. Photocopy of recent Family Civil Status Record.
- 3. Photocopy of car(s) registration form for each car owned by the family members.
- 4. Photocopy of all recent rent contract(s) and/or ownership deed(s) of house, business premises, land, etc. _____
- 5. Income Statement forms for each earning member of the family. Form-FA1 for employed member(s) and Form-FA2 for self-employed member(s) _____
- 6. "Confidential Statement on Student Financial Condition" forms. (2) _____
- 7. Recent school registration certificate(s), showing tuition fees and financial aid (if applicable) for each dependent child enrolled at school or university. _____
- 8. Medical report for sick members of the family (If applicable) _____
- 9. Photocopy of loan agreement(s) (if applicable) _____
- 10. Other _____

DEADLINE FOR SUBMITTING MISSING DOCUMENTS: _____

INTERVIEW DATE: _____

WITH: _____

LOCATION: _____

Please note that aid is granted on the basis of a good scholastic record, character, recommendation, and financial need.

Sincerely yours,
Mrs. Maral Gurunian
Financial Aid Officer

Received by: _____