



Undergraduate Application



MAJORS

FACULTY OF BUSINESS ADMINISTRATION AND ECONOMICS

Bachelor of Business Administration:

Business Administration

Business Administration with emphasis in:

Accounting

Advertising and Communication

Finance

Hospitality Management-Certificate

Hospitality Management-Diploma

Human Resources Management

Legal Studies

Management Information Systems

Bachelor of Arts:

Economics

Hospitality Management

FACULTY OF SCIENCES

Bachelor of Science:

Biology

Chemistry

Computer Science

Mathematics

Medical Laboratory Sciences

Nutrition Sciences and Dietetics

Physics

FACULTY OF SOCIAL AND BEHAVIORAL SCIENCES

Bachelor of Arts:

Christian Education

Education - Early Childhood

Education - Elementary

Education - Special Education

Political Science

Psychology

Social Work

Normal Diploma (Teaching Diploma)

FACULTY OF HUMANITIES

Bachelor of Arts:

Arabic

Armenian Studies

English Language

English Literature

History

Music

GENERAL INSTRUCTIONS & CHECKLIST

(TO BE FILLED IN BY ADMISSIONS OFFICER)

APPLICANTS MUST SUBMIT THE FOLLOWING ITEMS TO THE ADMISSIONS OFFICE ALONG WITH THE APPLICATION FORM.

I.D.	
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Note: This is to remind you that your application form is incomplete and cannot be considered by the Admissions Committee. Only complete applications will be considered for admission.

Name of applicant

I. THE ITEMS CHECKED BELOW ARE MISSING FROM YOUR FILE:

- A photocopy of the identity card or passport for non-Lebanese applicants.
- Two recent passport-size photographs pasted on pages 7 and 11.
- The grades of the last three years of secondary school on the recommendation form provided with the application. The recommendation form must be sent or presented with the application to the Admissions Office in a signed and sealed envelope.
- A certified copy of the certificate received upon completion of secondary education.
- A certified copy of the equivalence of the Lebanese Baccalaureate for students holding foreign official certificates.
- An official transcript of all previous university work.
- A certified copy of University Degree Accreditation.
- A certified copy of the permission to join the Freshman class from the Lebanese Ministry of Education for candidates who have followed a foreign program.
- Application fee of L.L. (not refundable).

II. YOU ARE REQUIRED TO PASS THE ENTRANCE EXAMINATION CHECKED BELOW:

FOR FRESHMAN

- TOEFL or SAT I
- SAT I
- SAT II

FOR OTHER CLASSES

- TOEFL or SAT I

III. PLEASE READ THESE INSTRUCTIONS CAREFULLY BEFORE FILLING OUT THE APPLICATION FORM:

- The final dates for submitting the application for admission are:

Fall semester - March 30

Spring semester - November 30

Applications received after these dates will be considered only on space availability basis.

- Only the following category of applicants may apply to begin in the Summer session: **Special, and Normal Diploma Program.**

Application received by Date

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Application received by Date



Haigazian University

Paste a recent photograph here.
Do not staple

APPLICATION FOR UNDERGRADUATE ADMISSION (The application must be filled by the applicant using BLOCK letters)

1.	Name in accordance with identity card or passport:		
	In English
	In Arabic
	First name or names	Family name	Maiden name (for married women)
2.	Father's Name:	In English	In Arabic
	Occupation	Still living: <input type="checkbox"/> Yes <input type="checkbox"/> No	
3.	Mother's full name:	In English	In Arabic
	Occupation	Still living: <input type="checkbox"/> Yes <input type="checkbox"/> No	
4.	Number of brothers	Number of sisters	
5.	Date and place of birth according to the identity card or passport:		

	Day	Month	Year
	City & country		
6.	First nationality	Other nationality (if any)	
7.	Gender, marital status and family:		
	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Marital status: <input type="checkbox"/> Married <input type="checkbox"/> Single	
	Name of spouse	N° of children	
8.	Do you have any family member(s) currently enrolled at HU?		
	Name	Relationship	
	1.	
	2.	
	3.	
9.	Permanent address:		
	Building	Street	
	P.O.Box	City	
	Country	E-mail	
	Telephone (Home):	(Mobile):	Fax:

10. Date you expect to join HU: Year Fall Spring

Indicate your choice of major in order of preference (majors are listed on page 1):

11. a.
 b.

Would you like to pursue Normal Diploma (Teaching Diploma) besides your major? Yes No

12. Class you expect to join: Freshman Sophomore Junior Senior Special

13. Have you applied for admission to other institution(s)? No Yes. If yes, give names

a.
 b.

14. Exams taken: SAT I, SAT II, TOEFL, or other exams:

Name of Exam	Date
.....
.....
.....

15. Secondary Schools attended:

Name of School	Class Completed	Dates Attended (From - To)	Diploma/Certificate (Received or Expected)
1.
2.
3.

16. Universities attended:

Name of University	Class Completed	Dates Attended (From - To)	Diploma/Degree (Received or Expected)
1.
2.
3.

17. If you were not enrolled in an academic institution after completion of secondary education, describe how you spent your time:

18. Rank by order (from 1 being the most influential to 7 being the least influential) the source that influenced you to apply to Haigazian University:

Relative Friend Recruiter's visit to your school
 School principal Teacher Educational fairs Other.....



Haigazian University

RECOMMENDATION FORM

Note: This form is to be completed by the principal of the secondary school(s) attended by the applicant; it should be sent to the Admissions Office in a closed, sealed envelope. All information will be treated as strictly confidential.

1. Name of applicant
 First Name Father's / Middle Name Family Name

2. Class completed Date

Name of School

Type: Public/Official Private

Address:

3.

Street Quarter City Country

P.O.Box Tel. Fax E-mail

4. Name of principal

5. Full name of certificate

Date expected Date received

Please rate the applicant according to the following criteria:

	Excellent	Very Good	Good	Average	Below Average	No Information
6. Emotional Stability						
Honesty & Integrity						
Learning Capacity						
Respect for School Authority						
Peer Relationship						

List any extra-curricular activities the applicant has excelled in at school:

7.

Indicate any special problems (personal, financial, physical, etc.) relating to the applicant:

8.

Indicate the applicant's chances of success in university work:

9. Excellent Very Good Good Average Below Average

10. Give the applicant's final **grades, average** and **rank** for the last three years. If still a student, indicate the grades that are available for the current year.
 Grades should be reported according to the grading system of the secondary school concerned.

Class & Section
Year
Arabic Lang. & Literature
English Lang. & Literature
French Lang. & Literature
Other Languages:
.....
.....
Mathematics
Physics
Chemistry
Biology
Philosophy
Civics
History
Geography
Sociology
Economics
Translation
Computer
Technology
Fine Arts
Physical Education
Other Subjects
.....
.....
.....
Passing average at school
Applicant's average
Rank in class
Number of students in class

Name	Title
Signature	Date
School Stamp/Seal	



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