VERA ZAVEN KARAGEOZIAN

St. Teresa Bldg., New Rawda, Beirut, Lebanon

E-mail: [verakar@hotmail.com](mailto:verakar@hotmail.com)

Vera.karageozian@haigazian.edu.lb

Tel: 00961/3/516342 – 00961/3/882768

**Education:**

* MBA, emphasis finance, Lebanese American University. 2000-2001.
* BS in Banking & Finance, Lebanese American University; February 1999.
* Lebanese bachelor & High School Degree, Armenian Evangelical College; 1995.

**Work Experience:**

* Coordinator of accounting department ; 2005-till today.
* Coordinator of accounting and human resource department in Haigazian University;2005-2021
* Advisor for accounting, legal studies and human resource students in Hiagazian University;2005-2015.
* Instructor of accounting & Finance in Haigazian University;2002-till today.
* Instructor of various business courses in LAU, 2004-2006.
* Instructor of finance & Economics courses in Hawaii University; 2001-2006.
* Graduate assistant advisor in the Business School, LAU; 2000-2001.
* Area development manager, for the Armenian community, in WORLD VISION.
* Customer Service Operator for outgoing and incoming transfers in BLOM.
* Assistant in Business Computer center, LAU.
* Assistant in the registrar, LAU.

**Special Skills and Duties:**:

* As a coordinator and instructor: -organizing and structuring the curriculum of accounting and human resource courses.

-Participated in preparation of the curriculum of new major in business “Supply Chain Management”.

- Updating the texts used by the instructors.

- Following up the syllabi and evaluation of the courses.

-Organizing seminars and conferences for the business department at Haigazian University.

- establishing new up to date courses based on the demand of the market.

- taking care of community service for the business students.

-preparing accounting students for CPA and CIA.

* As advisor for HU Business Society:
* Organizing special events workshops and seminars for the business students.
* Consulting and advising the team.
* Connecting with key persons in the society for the special events.
* As member of Haigazian family, have served in different committees for several semesters.
* Served as head of cabinet
* Member in the events organizing committee
* Member in the personnel committee
* Member in the remedial program preparation for new students

**Community service:**

-Head of parental committee in the Armenian Evangelical College for 2011-2017, 2021till to date.

-Member in the finance committee of IFES (International Fellowship for Evangelizing Students) 2004-2006

-Member of Lebanon Intervarsity Fellowship committee (LIVF).

-Auditor of the “CUP OF COLD WATER” charity organization.

* -Knowledge in computer: word, Excel, SPSS, MACROMEDIA & PowerPoint.
* -Translating: Arabic/English/Armenian.

**Languages:**

Fluent in Arabic, English and Armenian. Good in Turkish.

**Courses of Special Interest:**

* Finance courses especially corporate finance
* Public Finance: Deficit of the government/ liquidity of the market/ burden of taxes.
* Business Economics.
* Management Leadership/ human resource/ organizational behavior.
* E-Business, research Methods, Marketing Management.
* Accounting courses on all levels
* Community service for the business students

**Courses taught:**

Financial and managerial accounting. Intermediate accounting, auditing, accounting information system, advanced accounting. Financial management. Fixed income securities. Ethics in business. Business management. Microeconomics, marketing, macroeconomics. financial markets and institutions.

Future plan: accomplishing my PHD (proposal decided: ETHICAL INVESTMENT)

**References and Recommendations:**

Are ready and available, will be given upon request.

**Personal data:**

* Date of birth: 29/07/1976.
* Nationality: Lebanese.
* Marital status: Married to ENG. Wissam Haddad, with two lovely daughters..

**Lectures presented in seminars**:

- time management/ money management for students

-money management biblically for couples.

**Seminars attended:**

-Step Forward Global Ministry conferences in Leadership, Novemebr 2021 and June 2022 in Cyprus.

-The Role of Innovation in the Recovery of the Lebanese Economy” April 2022

-“The Lebanese Economy: Recent Problems and a Banking Innovation the CHO”; April 2021

-Corporate Social Responsibility CSR, “Think strategically about CSR”. 2014

-Attended every single conference and seminar done by Haigazian University Business Department.

-Intervarsity Middle East Graduate Conference. Jordan, 2003

-The Mobile Mid-East Training center; July 18-22, 2000

* The Book of Acts
* God and the World
* Missions

-The Lebanese Society For educational & social Development; July 2-6, 1999

* Vision
* Quality management
* Team work

The Mobile Mid-East Training center; June 28-July 2, 1999

* Leadership and management of the local church.
* Disciplines of the spiritual life.
* A study of Isaiah, Daniel and Revelation.

International management conference; June 4-5, 1999

* Learning organizations
* Management concepts
* Strategies & applications